



Field Trip

Sack Lunch Request Form



Regardless if sack lunches are needed, centers must notify Mason Meals Food Program when students go on a field trip. This is to ensure that Mason Meals is aware of fewer or none students will be receiving regular lunch and decrease the number of meals produced on the field trip date

- Sack lunches must be offered to all students attending field trip
- Please contact Mason Meals at least 2 weeks prior the field trip and provide the following information.

(request not made at least 1 week ahead of the trip will not be honored.)

Date Needed: _____ Departure Time: _____

Total # Lunches: _____

Please indicate if any student has allergy or special needs. _____

On the day of the field trip, the center is still responsible for making sure each student who receives a bag lunch still get marked on meal count roster. Meal count rosters are to be faxed at the end of the day every Friday.

X _____
Director Signature

DATE

Lunch must be made available to ALL students on ALL school days, even when they are on a field trip. All students may participate as long as we have a completed enrollment and income eligibility form for that child.

Mason Meals Use Only

Received Date _____

APPROVED

DECLINIED

X _____