

# Child and Adult Care Food Program (CACFP) Validation of Center/Home Staff

**Purpose:** State Agencies are required to validate day care staff at new center/home facilities requesting participation and approval in the CACFP according to 7 CFR Part 226.6(k)(3)(xii): *Presence on the National Disqualified List.*

**Instructions:** When adding new homes or centers for CACFP participation under sponsors' agreement, CACFP sponsors are to complete, in the sections applicable, the names, addresses, and birth dates of executive directors, owners, and employees of the new facility. This completed form is to accompany the required documents for new sites: licenses (homes and centers); 501(c)(3) (non-profit centers); alphabetized list of enrolled children, CCIS Provider Payment Summary or Free/Reduced Meal Benefit Forms (For-Profit centers).

**Please complete the applicable section:**

**SPONSOR NAME:** \_\_\_\_\_

**AGREEMENT #:** \_\_\_\_\_

**Non-Profit Agency-Site Name:** \_\_\_\_\_

**FEIN#** \_\_\_\_\_

	Name	Address	Birth Date
Executive Director			
Center Director			

**For-Profit Agency-Site Name:** \_\_\_\_\_

**FEIN#:** \_\_\_\_\_

	Name	Address	Birth Date
Owner			
Owner			
Director			

**Day Care Home**

	Name	Address	Birth Date
Provider			
Employee			